

# Staff Manager



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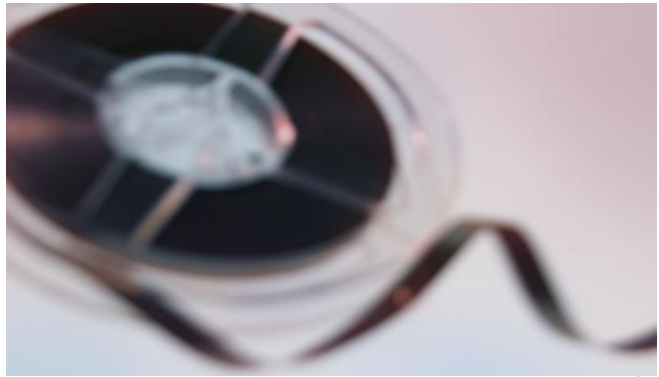
## To Mute/Unmute your phone

- Select your name under Participant Panel
  - Click the Mute/Unmute toggle button

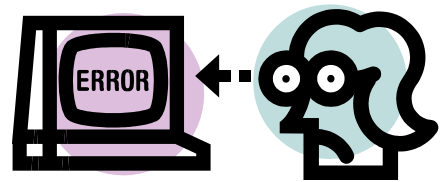


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Atlas Systems, Inc. training sessions may be recorded and made available for later viewing to Atlas Training subscribers.



## In Case of Technical Difficulties



- Audio – try re-connecting by dialing in by phone again
- Web – try re-connecting by re-starting browser and logging in again
- Call WebEx Technical Support @ +1-866-229-3239 and press Option 4 for help.
- Wait 10 minutes and try again for class-wide issues.
- If no success, monitor your email for instructions. If this is a WebEx or Atlas related problem I will email everyone with options as soon as I can.
- If problems are local to your site – request a recording to make-up missed material.

# Participation is Welcome



# Tools You Can Use

*Raise Your Hand*



Chat

Yes/No



# Introductions

– Stephanie Spires

- [training@atlas-sys.com](mailto:training@atlas-sys.com)



# Topics

- ILLiad 8 prerequisites
- Using Staff Manager



## Apologies for cross-posting...

- If you have already heard the ILLiad 8 status update and prerequisites from another class... please tune me out for a few minutes
- Otherwise – here is the scoop!



## ILLiad 8 Status

- No official release date yet but you can still become a preview site

## ILLiad 8 prerequisites

- Must be on version 7.4 – client and server
- Must set permissions in Staff Manager to allow client access read/write

## ILLiad 8 – good to know

- Must have Admin privileges to install or update ILLiad 8
- ILLiad 8 client installs to an ILLiad 8 directory
- ILLiad 8 does not run on server share
- ILLiad 8 client needs no changes on server

## ILLiad 8 – good to know

- New licensees trained on ILLiad 8 lending as of 8/24/09
- Last borrowing 7.4 class 9/8/09
- [ILLiad 8 Preview Participants](#)
- OCLC will post information on ILLiad 8 update on WebJunction

## ILLiad 8 – good to know

- ILLiad 8 autoupdates with an “opt-out” box
- ILLiad 8 uses SAM settings not BDE settings
- Running ILLiad 8 setup will add 2 new applications: An ILLiad 8 Client and a new Staff Manager application. Will also add SAM if you don't already have it.
  - Staff Manager replaces User Manager

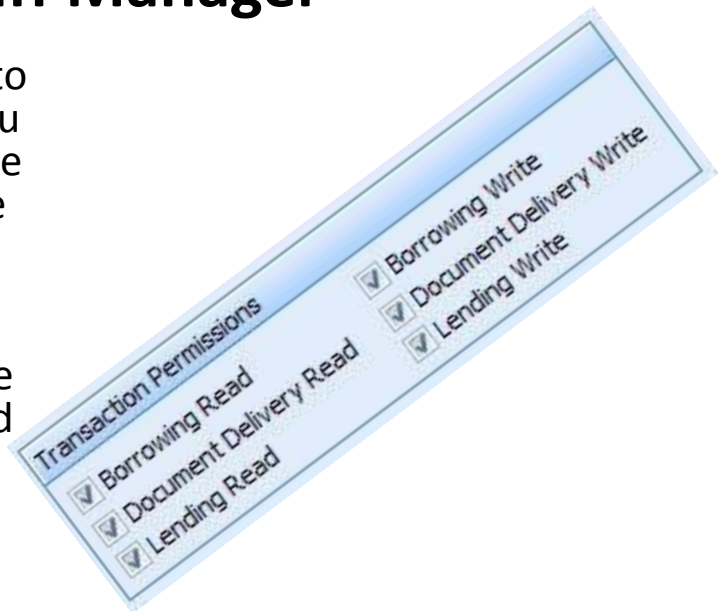
## ILLiad 8 has a safety net

- You can revert to ILLiad 7.4 – even just temporarily – on the SAME machine!



## Setup ILLiad 8 Permissions using the Staff Manager

- Before you can log into the ILLiad 8 Client, you must have appropriate permissions set in the new Staff Manager. Log into the Staff Manager, select the staff person to change their permissions, and grant the appropriate permissions in the Transaction Permissions box





Ok back to new material!



# Staff Manager Demo

## Docs and Tutorial available

- ILLiad Video Tutorial Guide
  - Customizing layouts

## Cool New Docs Tips

- Confluence
  - Create Account
  - Favorites (Tools)
  - History (Tools)
  - Watch (Tools/Settings)
  - RSS (settings/labels)
  - Email (settings)

## Confluence – Try it!

- <https://www.atlas-sys.com/documentation/>

Questions?