



Create Form



Aeon Server Questionnaire

Thank you for choosing Atlas Systems to host your Aeon server! We look forward to working with you during your installation and implementation. Please contact Atlas Systems at support@atlas-sys.com or by phone at 800-567-7401 x1 with any questions.

You will need input from your network/firewall administrator and your Shibboleth or Identity Management team (if applicable) to complete the questions.

Please answer the questions from top to bottom as some answers prompt other questions to appear or disappear conditionally. Thank you!

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YOUR NAME *

YOUR EMAIL ADDRESS *

INSTITUTION NAME *

AEON "FROM" EMAIL ADDRESS *

When sending email manually or through automatic processes to patrons/researchers from Aeon about transactions or other activity, what address (ex. specialcollections@myuniversity.edu or archives@myorganization.org) should appear in the "from" field of the sent email?

Atlas Hosting uses a third-party service called SendGrid for reliable and secure emailing from your Aeon system. SendGrid requires Sender Verification which means that any address Aeon sends from on your behalf will need to be authenticated. Atlas staff will send custom links so that your IT team may complete this process.

WEB INTERFACE URL *

Use Custom 

By default, hosted servers have a DNS name of [yoursitename].aeon.atlas-sys.com. If you prefer to resolve to your domain instead, we will need to coordinate with your IT staff before we can create your hosted server. If selecting a custom URL, please specify that URL in the field below.

CUSTOM URL

If you selected to use a custom URL for your hosted Aeon server above, please specify your DNS/URL here. For example, https://specialcollections.myuniversity.edu or https://specialcollections.myorganization.org.

IP RANGE *

In order to set up your server, we need to know the IP address range(s) for all the staff workstations that need to connect to your database. This helps us restrict access to the server and improve security. Please consult with your network and/or firewall administrator to find out what IP range(s) we need to allow to connect. Be sure that your IP addresses are the *external* addresses and do not start with 192.168.xxx.xxx or 10.xxx.xxx.xxx (those are your internal addresses). Please provide a range. For example, 123.123.123.129 - 255.

LOCAL IT CONTACT NAME AND EMAIL

Please list contact information, including name and email address, for a local IT staff person who can coordinate with Atlas regarding any DNS, and/or SSL Certificate work.

AUTHENTICATION (SELECT ONE OR BOTH - SEE NOTE) *

- SAML/Shibboleth
- Basic

Aeon offers a variety of methods to authenticate patrons into the system. Some of these methods require external systems or authenticating servers. In all authentication methods, the username must be unique across the entire database. Many sites choose to use Shibboleth for local affiliates and basic authentication for community/visiting researchers. What authentication method(s) would you like to use? You may select both.

ARE YOU A MEMBER OF INCOMMON?

Atlas Systems is an InCommon Federation member and can take advantage of InCommon metadata exchange for authentication.

YOUR IDP ENTITY ID

What is your SAML/Shibboleth IdP Entity ID? Upon receipt of your questionnaire response, Atlas staff will send your SAML/Shibboleth Administrator our SP Entity ID for inclusion in your local configuration files.

AEON USERNAME SAML/SHIB ATTRIBUTE

Which attribute in your SAML/Shibboleth authentication system will you use for the Aeon login username? Many sites use EPPN.

LOCAL SAML/SHIBBOLETH ADMIN NAME AND EMAIL

If using SAML/Shibboleth Remote Authentication, please provide contact information for your SAML/Shibboleth Administrator.

Hosted Server Contact Information

We'll need accurate contact information on record so that we can provide you with notification of maintenance needs, software update opportunities, and security or policy changes. This contact information is a critical security component ensuring that only your designated staff have access to obtain database connection (.dbc) files, data exports, request account changes for GitHub, password assistance, and other hosted server security related needs.

We'll need a request to come from the Primary, Secondary, or Security contacts directly if you need to:

- Modify your hosted server contact list
- Add a GitHub account holder for web page editing access
- Modify an ArchivesSpace plugin
- Modify an SSL certificate
- Modify remote authentication parameters
- Add IP address(es)
- Request a data export
- Get a copy of your database connection (.dbc) file

As always, please notify us immediately if designated contacts should be changed or removed to help maintain the security of your hosted server.

PRIMARY CONTACT NAME *

This may be the same value as "Your Name" above if you are submitting this form and also serving as Primary Contact.

PRIMARY CONTACT EMAIL *

SECONDARY CONTACT NAME

Please supply a Backup Contact to receive notifications in case the Primary Contact is out of office or unavailable.

SECONDARY CONTACT EMAIL

SECURITY CONTACT NAME

If you have a Security Officer who needs to be notified of security policy changes or security issues related to your hosted server please list them as your Security Contact.

SECURITY CONTACT EMAIL

SECURITY/IT GROUP LIST EMAIL

If you have a local IT or security group list that should receive notification for hosted server activities we will be happy to include that address in notifications. For example, you may have an address similar to IT@myinstitution.edu that includes multiple staff members.

GENERAL GROUP LIST EMAIL

If you have a local group list that should receive notification for hosted server activities we will be happy to include that address in notifications. For example, you may have an address similar to libraryadmin@myinstitution.edu that includes multiple staff members.

Submit