

Interlibrary Loan & Special Collections and Archives

Resources for developing policies and practices

Prepared by Christian Dupont, Aeon Program Director, Atlas Systems (cdupont@atlas-sys.com)

Last updated August 27, 2013

Standards and Guidelines

Interlibrary Loan Code for the United States

<http://www.ala.org/rusa/resources/guidelines/interlibrary>

Prepared by the Interlibrary Loan Committee, Reference and User Services Association (RUSA), 1994, revised 2001. Revised 2008, by the Sharing and Transforming Access to Resources Section (STARS).

ACRL/RBMS Guidelines for Interlibrary and Exhibition Loan of Special Collections Materials

<http://www.ala.org/acrl/standards/specialcollections>

Approved by the ACRL Board of Directors, January 2012. Endorsed by SAA Council, May 2013. Result of the merger and revision of two earlier guidelines that were developed and approved by ACRL: Guidelines for the Interlibrary Loan of Rare and Unique Materials (1994, rev. 2004) and Guidelines for Borrowing and Lending Special Collections Materials for Exhibition (2005).

ACRL/SAA Joint Statement on Access to Research Materials in Archives and Special Collections Libraries

<http://www.ala.org/acrl/standards/jointstatement>

<http://www.archivists.org/statements/alasaa.asp>

Approved by the ACRL Board during the ALA Annual Conference, July 2009. The original ALA-SAA Joint Statement on Access to Original Research Materials in Libraries, Archives, and Manuscript Repositories was developed jointly in 1978 by the Rare Books and Manuscripts Section (RBMS) of ACRL and the Society of American Archivists (SAA) Committee on Reference and Access Policies.

OCLC SHARES

Under the auspices of the general OCLC Research “Mobilizing Unique Materials,” the OCLC Research Library Partnership SHARES program has been engaged over the past several years in a “Sharing Special Collections” initiative that has involved a number of activities pertaining to

policy and practice of the interlibrary loan of special collections and archival materials; see:
<http://www.oclc.org/research/activities/sharing.html>

Publications (listed in reverse chronological order)

Massie, Dennis. *Tiers for Fears: Sensible, Streamlined Sharing of Special Collections*. Dublin, Ohio: OCLC Research, 2013.

<http://www.oclc.org/content/dam/research/publications/library/2013/2013-03.pdf>

Gee, William, and Gypsey Legge. “Unthinkable Horror or Emerging Best Practice? Exploring Access to Special Collection Materials through Interlibrary Loan.” *North Carolina Libraries* 70, no. 2 (2012): 2-14. Retrieved 30 May 2013 from
<http://www.ncl.ecu.edu/index.php/NCL/article/view/349>

Shrauger, Kristine, and Lee Dotson. “Scan by Numbers: Interlibrary Loan Lending Statistics Shape Digital Initiative.” *Journal of Interlibrary Loan, Document Delivery & Electronic Reserve* 20, no. 3 (2010): 135-48. doi: 10.1080/1072303X.2010.488517

Turner, Deborah, and Kerry Scott. “Interlibrary Loaning Special Collections: A Test Run for the University of California.” *Journal of Access Services* 2, no. 2 (2004): 23-38. doi: 10.1300/J204v02n02_02

Rare Books & Manuscripts Librarianship 3, no. 2 (1988) published three papers exploring interlibrary loan and special collections with an introduction by guest editor Sid Huttner. See: http://rbms.info/publications/rbml/tables_of_contents.shtml

The papers had been presented at the 29th RBMS Preconference in New Orleans on July 7, 1988:

Sidney F. Huttner, “Generous but Responsible: The Unique, the Rare and Interlibrary Loan”

Thomas V. Lange, “Alternatives to Interlibrary Loan”

H. Thomas Hickerson and Anne R. Kenney, “Expanding Access: Loan of Original Materials in Special Collections”

James Woolley, “Special Collections Lending: A Reader’s View”

The issue also published as an appendix RLG’s “Additional Guidelines for Access to Archives, Manuscripts, and Special Collections,” from the *RLG Shared Resources Manual*, 3rd ed. (Stanford, CA: Research Libraries Group, 1987).

Halloran, Bernard. “Inter-library Loan Policy and Special Collections of the College and University Libraries in the State of New York.” *The Bookmark* 15, no. 6 (1956): 1-13.

Presentations (listed in reverse chronological order)

- Dupont, Christian. “The Future Meets the Past: Collaborative Resource Sharing Workflows for Special Collections Materials.” Presentation at “The Future of Resource Sharing” conference organized by OCLC and LYRASIS, Macon, GA, May 17, 2013.
http://www.academia.edu/3538149/The_Future_Meets_the_Past_Collaborative_Resource_Sharing_Workflows_for_Special_Collections_Materials
- Schaffner, Jennifer, Eric Robinson, Elaine Engst, and Christian Dupont. “Interlibrary Loan and Archives: The Final Frontier.” Panel presentation at the 2012 Annual Meeting of the Society of American Archivists, August 11, 2012, San Diego, CA.
http://www.academia.edu/2043178/Interlibrary_Loan_and_Archives_The_Final_Frontier
- Milholland, Anna Dulin, and Ellen Makaravage. “Preserving and Sharing: Bridging the Gap Between ILL and Special Collections.” Presentation at the 2012 ILLiad International Conference, Virginia Beach, VA, March 23, 2012. <http://www.atlas-sys.com/conference2012/presentations/Preserving%20and%20Sharing,%20Bridging%20the%20Gap%20Between%20ILL%20and%20Special%20Collections.pdf>
- Schaffner, Jennifer, Francine Snyder, Shannon Supple, Anne Bahde, Julia Gardner, and Anne Blecksmith. “Scan and Deliver: Creative User-initiated Digitization in Special Collections and Archives.” OCLC Research webinar presented on September 22, 2011.
<http://castroller.com/podcasts/OclcResearchPodcasts/3194477>
- Gardner, Julia. “Licensed to ILL: Partnering with InterLibrary Loan to Fulfill Special Collections Requests.” Presentation at the 2011 Preconference of the Rare Books and Manuscripts Section of the Association of College and Research Libraries, Baton Rouge, LA, June 22, 2011. <http://www.rbms.info/conferences/preconfdocs/2011/SeminarBGardner.pdf>
- Coopey, Barbara, Sandra Stelts, Kristine Shrauger, Lee Dotson, Elizabeth Konzak, and Christian Dupont. “When Worlds Collide: Interlibrary Loan and Special Collections.” Panel presentation at the 2011 National Conference of the Association of College and Research Libraries, Philadelphia, PA, April 1, 2011.
http://www.academia.edu/1684550/When_Worlds_Collide_Interlibrary_Loan_and_Special_Collections
- Dupont, Christian, and Denise Forro. “Borrowing and Lending Special Collections: New Guidelines, New Practices, New Horizons.” Presentation at the 2011 ILLiad International Conference, March 24, 2011.
http://www.academia.edu/1689140/Borrowing_and_Lending_Special_Collections_New_Guidelines_New_Practices_New_Horizons

Nielsen, Elizabeth, Christian Dupont, and Geoff Wexler. “Enhancing Access to Special Collections through Inter-Library Loan.” Panel presentation at the 2010 Western Roundup Archives Conference, April 30, 2010.

http://www.academia.edu/1682891/Enhancing_Access_to_Special_Collections_through_Inter-Library_Loan

Dupont, Christian, and Kristine Shrauger. “ILL for Archives and Special Collections: Enhancing Access to Rare and Unique Materials.” Presentation at the 2011 ILLiad International Conference, March 25, 2010.

http://www.academia.edu/1682890/ILL_for_Archives_and_Special_Collections_Enhancing_Access_to_Rare_and_Unique_Materials

Schaffner, Jennifer, Dennis Massie, Naomi Nelson, Margaret Ellingson, Cristina Favretto, and Scott Britton. “Treasures on Trucks and Other Taboos: Rethinking the Sharing of Special Collections.” OCLC Research webinar presented on June 9, 2009.

<http://castroller.com/podcasts/OclcResearchPodcasts/3194406>

Research Libraries Group. “2002 RLG Members Forum: Sharing the Wealth.” Washington, DC, October 18, 2002.

<http://worldcat.org/arcviewer/1/OCC/2007/09/28/0000073852/viewer/file489.html>